



Robert Frederick Smith Fund Fall 2018 Internships

Onsite at NMAAHC

The Robert Frederick Smith Fund

MEDIA CONSERVATION

The Museum's founding collection numbers over 35,000 objects, with the Earl W. and Amanda Stafford Center for African American Media Art serving as the locus for moving image and recorded sound collections and programming. The CAAMA internship in Media Conservation will provide an integrated and meaningful hands-on, research and conservation-oriented experience working with both physical and born-digital collections in preparation for ongoing exhibitions, educational events, public screenings, and collections care. As such, the scope of the internship is broad so media conservation and digitization staff will mentor the successful candidate. The intern's primary project will relate to The Great Migration Home Movie Digitization Program and may culminate in a collections story posted online, with links to home movies they work with during the program.

This internship includes travel to Denver, Colorado either the weekend of November 2nd or November 9th to participate in a [Community Curation](#) event.

Sample of Intern Duties:

- Research historical background, rights restrictions, and uniqueness of NMAAHC media collections items
- Digitize analog materials
- Support Great Migration weekly public digitization appointments at the Museum
- Cataloging and working towards an item level intellectual control of NMAAHC audiovisual collections
- Physical inspection of audiovisual collections
- Determining the physical condition of audiovisual material

Learning Outcomes:

- Understand moving image archiving conservation, digitization, and preservation workflows
- Learn metadata standards and guidelines
- A greater knowledge of African American film history; both professional and amateur
- Hands-on experience with analog and born-digital media
- Practice using Adobe Premiere, Adobe Media Encoder, Blackmagic Media Express, and TMS (The Museum System) collection information system database

Time Frame (flexible): Mid-September start date

Work Culture: The Media Conservation and Digitization Team welcomes someone who is team-oriented, comfortable in a fast-paced environment, a quick learner, tech savvy, reliable, and detail oriented.

Prerequisites: The ideal candidate will be passionate about preservation, cinema programming, scholarly research, digital media technologies, audiovisual and photographic archival materials, and creative curatorial approaches to cultural storytelling. No prior professional film experience is required, but introductory knowledge of different film formats or video editing and production is beneficial.